El Centro Elementary School District
Chromebook Kiosk Mode for SBAC Testing

Google Apps for Education Sign In

1. Open Chrome browser from any computer. Cannot be one of the devices being placed in Kiosk Mode.
2. At the top navigation bar type **accounts.google.com** to log into google apps if not logged in automatically. Type your **@ecesdgafe.org** email and password and press <u>Sign in</u>.

Accessing the Admin Dashboard

3. Once logged in go back to the top navigation bar and type **admin.google.com**.

Placing Chromebook Devices in Kiosk Mode for SBAC Testing

4. Click the Users icon. A section opens to the right of the screen.
5. Expand Chromebook Carts organization by clicking the ▶ arrow to the left.
6. Hover your mouse over your school's Chromebook cart name and click the ▼ arrow to the right.
7. From the pop-up menu that appears select **Move organization**
8. From the pop-up menu that appears select **SBAC Kiosk Mode** and press <u>Move</u>.
9. Chromebook devices that are on will need to be restarted for the change to take effect.

Removing Chromebook Devices from Kiosk Mode for SBAC Testing

10. Repeat previous steps 1 –7 above or skip to step 3 if already logged into Google Apps for Education.
11. From the pop-up menu that appears after step 7 select **Chromebook Carts** and press <u>Move</u>.
12. Chromebook devices that are on will need to be restarted for the change to take effect.